

Minutes	General Meeting
Date:	Tuesday 5th September
Time Open	6.35pm
Time Close	8.46pm
Venue:	Comet Bay Primary staff room
Attendees	Graeme Watson, Julia Kett, Lani Turner, Leesa Darby, James McRae, Kate August, Angela Penberthy, Rachel Firoini Brooke Benbow, Cherie Howes, Alisha
Apologies	Amanda Ball, Belinda Todd, Amanda Bradford, Ashley Bosua, Jaymee, Kylie Grobbelaar, Laura Gallegher, Liz Taylor, Mel Wanless

Meeting Opened	Julia
Open and welcome by chairperson Comet Bay Agreements as follows Attentive Listening Appreciation/ no put downs Mutual Respect Right to Pass	
Attending members noted	Julia
Welcome any new members - noted above Apologies for absence - noted above Welcome Julia, first meeting as President	
Minutes from previous meeting	Julia
The minutes of the P&C General meeting for Comet Bay Primary School held on 25th July 2023 and has been made available for public perusal. Minutes have been read and confirmed as accurate and a true record. Brooke passed and angela second. A copy has been put in the school file. Exec minutes approved	
Business arising from previous meeting	Julia
Action list updated as noted by Lani - see action list action list has been read and updated/noted ongoing completed tasks	
Correspondence Incoming/Outgoing	Julia
Incoming and outgoing as noted on agenda	
Reports & Updates 6:44pm	Julia
Treasurer Report & Fundraising Analysis - attached with minutes	Leesa
Principal Report - attached with minutes	Graeme
School Board Report - within Prinicipal report attached	Graeme
Uniform Shop Update - LAURA APOLOGIES NOT DISCUSSED	Laura
Canteen Update - attached with minutes	Julia
General Business	Julia
Parent evening CAPE	Brooke
parents eager to have this happen. \$400.00 presentation Guide to online safety or child abuse prevention. Consideration for cost to be taken by P&C. No cost to parents. Believed to be an important presentation for our community to help put stratigies in place, and education on the risks. motion passed. All voted YYES for P&C to wear cost for school community. See actions for moving forward	
New Roles	Brooke
Brooke stepping back and re assigning roles to others Julia to take on Canteen & Uniform shop roles from Brooke	
Cash for containers no role to be taken	

School Liason to return to secretary - Lani	
WACSSO Weekend update	Julia
Report added to the minutes. Sending 2 reps recommended for next year.	
Donation Changes	Brooke/Laura
reallocated the money donated to cohorts - all voted 18th AUGUST 2023 noted in minutes	
Bank Authority	Brooke
Bank Authority needs to change now that there are new Office Bearers	
Canteen Hours	Julia
Vote happened in PC EXEC - APPROVED. Noted in minutes. Reduce hours to 35 from 38 for time reflectior	
new anulised for canteen manager amount effective 1 July 2023. .	
Social Media Policy	Julia
WRIST BAND QUERY. Discussion of when social media policy applies.	
Amendments to be made to social media policy for when policy applies.	
Remove dot point. Table for review until next meeting, all in favour.	
Grants Email	Lani
Grant received for volunteer grant, Angela to follow up.	
New Logo	Lani
Logo to be amened and tabled for next meeting	
Fundraising / Calendar Update (Including CAR BOOT, colour run and christmas)	Leesa
needing volunteers for senior and junior meeting.	
raffle package donated from ANGE.	
17 bays locked in for car boot sale	
Pricing to be discussed in chat re pricing on face painting.	
Ange and brooke to meet for phamplets take home over holidays - Colour Run	
lauching on 18th sept for onling ordering. Including kindy.	
General	All Members
Moved to table Christmas until next year to allow for more time	
Ashley stepped down as EXEC. No additional EXEC required at this stage.	
Thank you Ashley for your time and effort in exec position.	
Lani to submit feedback forms for general / events P&C	
James to bring Ice for junior NOT SENIOR	
Bookfair dates confirmed as 14th November & 4th July 2024	
meeting running overtime. Tabled additional general	
Meeting Closed	Julia
Meeting declared closed at 8:46pm , Thankyou for attending	

