

Minutes	GENERAL MEETING
Date:	Tuesday 19th March 2024
Time Open	6:34:00 PM
Time Close	
Venue:	Comet Bay Primary staff room
Attendees	Angela Penberthy, Lani Turner, Leesa Darby, Tegan Butler, Kellie Lamond, Kate August, Graham Watson
Apologies	Julia Kett, Amy Lundy, Rachel Firioni, Alisha Joynes, James McRae, Amy Lundy, Tish Vermaak, Naomi Bell, Sunnie-Lee

Meeting Opened	Ange
Open and welcome by chairperson, Acknowledgement of Country	Graham
Comet Bay Agreements as follows	Ange
Attentive Listening	
Appreciation/ no put downs	
Mutual Respect	
Right to Pass	
Attending members noted	Ange
Apologies for absence - noted above	
Minutes from previous meeting	Ange
The minutes of the P&C General Meeting for Comet Bay Primary School held on Tuesday 19th March 2024 has been made available for public perusal. They have been read and confirmed as accurate and true record. Kate confirmed. Angela second	
06:42:00 PM PRESIDENTS ADDRESS	Ange
update on behind the scenes	
Correspondence Incoming/Outgoing	Ange
Incoming and outgoing as noted on agenda	
Business arising from previous meeting	Ange
action list read from 19th March 2024	
Reports & Updates	Ange
Principal Report - attached with minutes	Graeme
School Board Report - within principal report in minutes	Graeme
Treasurer Report & Fundraising Analysis - attached with minutes	Leesa
Uniform Shop Update - Report attached with minutes	Tegan
Discussed using a local supplier for leavers shirts to improve turn around time. Keep usual uniform shops through original supplier. Question minimum orders, new students end of year. Action for Tegan source volunteers as we need it after stock take and ordering.	
Canteen Update - attached with minutes	Liz
General Business	Ange
DISCO UPDATE	Leesa
Successful evening. Lots of positive feedback. Some constructive feedback to take on. Posting feedback form in coming days. Sausage sizzle was success. Investigate for next time: Cost of fees through try booking, numbers on each section, parents inside or outside with more teacher participation. overstimulated. option to turn down music and have a quiet space for kids. Some sausages left over for next sizzle. Buns are to be used in canteen. \$600 donated from woolworths. last minute glowsticks to be purchased. Lolly bags were popular. Another sweets option for kids required. no icypoles sold	
MOTHER DAY FUNDRAISER	Lani

Lots of orders coming through from the take home flyers. Ange point of contact with supplier.	
CANTEEN UPGRADES	Leesa
Canteen would prefer a two drawer(F&P) dishwasher but more efficient overall. 1900 F&P. Boshe \$1500 F&P Both 2 year warranty. To be voted in executive chat.	
BOOKFAIR	
TABLED FOR NEXT AGENDA - RACHEL NOT IN ATTENDANCE	
BANKING UPDATE	Kate
UPDATED IN TREASURER REPORTS	
KISS AND DRIVE	Ange
20 new cones purchased with cart for kiss and drive. <i>Reminder</i> <i>we are only volunteers, not a volunteers job or responsibility to speak or challenge with parents with concerns, raise any concerns or complaints with a staff members only to handle. Teachers to be rostered on with a volunteer every day to reduce any issues.</i>	
COLOUR RUN UPDATE	Alisha
Angela putting together sub committee. Need to action asap. Colour run to be operated by school not third party. Locked in foam cannon. Update at next meeting.	
TOMMY SUGO FUNDRAISER	Leesa
easy fundraiser. Receive QR code and share with parents. Orders are delivered to the family. Set up as an 8 week fundraiser. They provide facebook posts etc. Simply fundraiser for us as P&C. Reservations on having a pop up stall but open to online sales. Leesa to action information and decide over next few days.	
GRANTS	Kate
Grant available for professional learning, uniforms, appliances, display fridges etc. Kate to work on grant. Robin Bromley Visionary Grant. Only approve 3 each year. Display fridge for students to see.	
AROUND THE ROOM	All Members
Free dress week 4 through the decades - graeme. Week 6 gold coin donation school morning tea on oval. P&C Staff to be contacted about contracts early June - Leesa/Ange Conference to registered. Angela and Lani would like to attend. P&C to vote on paying for additional person to attend and potential accomodation. - Ange	
Meeting Closed	Ange
Meeting declared closed at 8:36pm , Thankyou for attending	
Next meeting to be held 4th June 2024	

