

<b>Minutes</b>	<b>General Meeting</b>
<b>Date:</b>	Tuesday 21st November 2023
<b>Time Open</b>	6.33pm
<b>Time Close</b>	7.52pm
<b>Venue:</b>	Comet Bay Primary staff room
<b>Attendees</b>	Graeme Watson, Garrett Kett, Julia Kett, Lani Turner, Leesa Darby, Angela Penberthy, Rachel Firoini, Kate August, Brooke Benbow ( Online) Jaq
<b>Apologies</b>	Amanda Ball, Belinda Todd, Amanda Bradford, Ashley Bosua, Jaymee, Kylie Grobbelaar, Mel Wanless, Cherie, Alisha, James McRae,

<b>Meeting Opened 6.34pm</b>	Julia
<b>Reminder of tribe agreements</b>	
<b>Comet Bay Agreements as follows</b>	
Attentive Listening   Appreciations   No Put Downs   Mutual Respect   Right to Pass	
<b>Attending members noted</b>	Julia
Welcome any new members	
Apologies for absence - noted above	
<b>Minutes from previous meeting</b>	Julia
The minutes of the P&C General meeting for Comet Bay Primary School held on 10th October 2023* and has been made available for public perusal. Minutes have been read and confirmed as accurate and a true record. Kate Passed, Graeme second	
A copy has been put in the school file.	
<b>Business arising from previous meeting</b>	Julia
Action list updated as noted by Lani - see action list	
Action list has been read and updated/noted ongoing completed tasks	
<b>Correspondence Incoming/Outgoing</b>	Julia
Incoming and outgoing as noted on agenda	
<b>Reports &amp; Updates</b>	Julia
Treasurer Report & Fundraising Analysis - attached with minutes	Leesa
Principal Report - attached with minutes	Graeme
School Board Report - within Principal report attached community and safe surveys	Graeme
Uniform Shop Update	Lani on behalf of Laura
<b>General Business</b>	Julia
<b>Fundraising - Car Boot Sale &amp; Colour Run</b>	Leesa/Angela
colour run was a success	
the times of operation were good	
overcatered for sausages - bacon egg rolls were more popular	
profit of \$1,134.90 from carboot post expenses	
<b>Fundraising - Colour Run</b>	
prizes should arrive in the next few days	
parents provided feedback about profiles online	
some income deposited directly into accounts	
will conduct research for removing 3rd party to allow for a higher profit margin.	
\$17861.90 raised before 40% taken to Australian fundraising	
plenty of colour left. Angela will raise research at next exec meeting	
<b>XMAS Raffle</b>	
donations to be collected end of the week aside from perishables	
38 businesses donated as at 21/11/2023	
various donations including vouchers, meals, wine, hampers, accessories, relaxation.	
Raffle tickets to be sent out by the end of the week	
Lani to send pictures for upload to socials	

Paul Papalia would like to attend when presenting bike raffle prize	
Donations are being delivered to school	
will see if a donation can be used for the holiday raffle	
<b>P&amp;C Christmas Party</b>	Lani
all have responded now	
approx 25 confirmed attending	
reminders to be sent our week of	
decorations have been organised	
<b>AGM Date</b>	
as voted in the whatapp executive chat AGM will be held <b>Tuesday 13th February 2024, 6.30pm</b>	
<b>Exec Meeting Date</b>	Brooke/Laura
as voted in the whatapp executive chat, meeting will be held <b>Thursday 18th January 2024, 6pm</b>	
location to be confirmed shortly.	
<b>Volunteer Morning Tea</b>	
volunteer morning tea was good. About 8 people attended. Various discussions were had	
<b>Logo Approvals - DEFFERED</b>	
logo deferred for later date.	
<b>Social Media - DEFERRED</b>	
social media policy deferred	
Lani to send copy to all again for adquate notes to be taken before meeting to take place	
<b>Book Fair Wrap Up</b>	
book fair was a success	
struggled to get volunteers	
discussion about relevance to wish lists and perspectives on needing them	
<b>General - Around the Room</b>	All Members
Leesa updated wish list items, have been ordered - missed	
Appreciations for the colour run handed to Kate to make video	
Kate to look into the costs involved for Uniforms in Port Kennedy	
<b>Meeting Closed</b>	Julia
Meeting declared closed at <b>7.52pm</b> , Thankyou for attending	

