

Minutes	General Meeting
Date:	Tuesday 4th June 2024
Time Open	18:40
Time Close	20:44
Venue:	Comet Bay Primary staff room
Attendees	Lani Turner, Leesa Darby, Kate August, Angela Penberthy, Kellie Lamond, Nora Ahokas (online), Liz Taylor, Graeme Watson, Leatitia, Julia Kett, James,
Apologies	Alisha Joyce, Naomi, Sunny-lee

Meeting Opened	Ange
Open and welcome by chairperson, Acknowledgement of Country	Nora
Comet Bay Agreements as follows	Ange
Attentive Listening	
Appreciation/ no put downs	
Mutual Respect	
Right to Pass	
Attending members noted	Julia
Apologies for absence - noted above	
Minutes from previous meeting	Julia
The minutes of the P&C General Meeting for Comet Bay Primary School held on Tuesday 23rd April 2024 as been made available for public perusal. They have been read and confirmed as accurate and true record. Kellie confirmed, Leatitia second.	
06:42:00 PM PRESIDENTS ADDRESS	Ange
update on behind the scenes	
Correspondence Incoming/Outgoing	Ange
Incoming and outgoing as noted on agenda	
Business arising from previous meeting	Ange
see action list from 23/04/2024 - lani read	
Reports & Updates	Ange
Principal Report - attached with minutes	Graeme
School Board Report - within Prinicipal report attached	Graeme
Treasurer Report & Fundraising Analysis - attached with minutes	Leesa
Discussion in place to either put spare cash from previous years into term deposit or put it back into a wishlist for around the school. One suggestion is basketball courts/hoops. Graeme to source quotes on resurfacing. hoops.	
Uniform Shop Update - Report attached with minutes	Tegan
Canteen Update - report attached with minutes - *teachers specials to change to once a month*	Liz
Vote conducted for 2 upright freezers to be purchased. 12 yes votes.	
General Business	Ange
VOTE - UNIFORMS FOR SCHOOL PHOTOS	Lani
12 votes yes to donate shirts to Lisa Barker in Library for photo day. Facebook action to see if families have any good quality shirts. Shirts to be kept and looked after by Library.	
VOTE - PC PAY FOR YEAR BOOKS	Ange
All voted yes to cover cost of year books as done each previous year.	
VOTE - COFFEE VAN	Leesa

will keep plan as is for the duration of 2024. Agreement is with school and van. At this stage no plan is place for 10% return to P&C. Ensure that any van that attends for additional P&C arranged events, a donation is made to the P&C.

BOOKFAIR

Rachel

Rachel not in attendance.

UNIFORM SHOP

Kate

Have a meeting with off site Uniform shop. Yes vote all 12 on having a conversation and collect information on what the options are. Execs to meet with outside person including Tegan.

AROUND THE ROOM

Kate - re design the leavers jumpers. All against. Enquiry about gazebo and uniforms. Tabled as not needed right now. Comedy night - 2 options to consider. Flat fee of 1500 or 70/30 split no upfront costs. Something to consider when doing more fundraising. maybe consider joining another school.

to collect more information and slot into the calendar.

Leesa - tommy sugo fundraiser is going steady. Nothing to write home about. Glad we tried it, but may not do again.

Meeting Closed

Ange

Meeting declared closed at 8:44pm , Thankyou for attending

Next meeting to be held TBC

