

<b>Minutes</b>	<b>GENERAL MEETING</b>
<b>Date:</b>	3/09/2024
<b>Time Open</b>	6:05:00 PM
<b>Time Close</b>	07.53PM
<b>Venue:</b>	Comet Bay Primary staff room
<b>Attendees</b>	Angela Penberthy, Lani Turner, Leesa Darby, Tegan Butler, Nora Ahokas, James McRae, Kate August, Graham Watson, Liz Taylor
<b>Apologies</b>	Julia Kett, Amy Lundy, Rachel Firioni, Alisha Joynes, Amy Lundy, Tish Vermaak, Naomi Bell, Sunnie-Lee

<b>Meeting Opened</b>	Ange
Open and welcome by chairsperson, Acknowledgement of Country	Graham
Comet Bay Agreements as follows	Ange
Attentive Listening	
Appreciation/ no put downs	
Mutual Respect	
Right to Pass	
<b>Attending members noted</b>	Ange
Apologies for absence - noted above	
<b>Minutes from previous meeting</b>	Ange
The minutes of the <b>P&amp;C General Meeting</b> for Comet Bay Primary School held on Tuesday 30th July 2024 has been made available for public perusal. They have been read and confirmed as accurate and true record. Liz confirmed. Leesa second	
<b>PRESIDENTS ADDRESS</b>	Ange
update on behind the scenes	
<b>Correspondence Incoming/Outgoing</b>	Ange
Incoming and outgoing as noted on agenda	
<b>Business arising from previous meeting</b>	Ange
action list finalised and new created	
<b>Reports &amp; Updates</b>	Ange
<b>Principal Report - attached with minutes</b>	Graeme
<b>School Board Report - within principal report in minutes</b>	Graeme
<b>Treasurer Report &amp; Fundraising Analysis - attached with minutes</b>	Leesa
<b>Uniform Shop Update - Report attached with minutes</b>	Tegan
stayed late to help families with uniform orders. Out of stock of size 8 again. Silverfish are still an issue. Increased pricing with supplier. Considering sublimation instead of embroidery for leavers shirts.	
<b>Canteen Update - attached with minutes</b>	Liz
2800 in sales per week. Quiet will kids on camp. Wacky Wednesday is busy. 18-26 orders. Mac and cheese top seller. cheeseburgers popular. Chicken burger trial for summer. Slushies popular, tropical flavour new. loving yoghurts. 3 birthday buckets per week. Missing buckets. Need more blackboards for buckets kindly not interested in doing slushies this term. Brilliant kids morning tea. Specials for sports carnival Emma and Amy always on top of checking temperatures of food. Thank you gift for Colleen - donations every week.	
<b>General Business</b>	Ange
<b>Carnival Update</b>	Leesa

280 donated by Woolworths 20 packs from coles all for sausage sizzle. Liz organised brumbys for rolls. To be collected Friday. Mel Wanless coordinating sausage sizzle for Friday. Everything else is collected in PC cupboard. Lolly bags have been bagged up. Canteen special approved and posted on facebook. James collecting Ice.

discussion to oncharge fees with tyro transactions. Must be displayed at all events. All voted yes for on charge. Volunteers required for sausage sizzl. . Coffee van is hired with donation back to PC

Raffle tickets for sausage sizzle pre orders and raffle basket on display

#### **TOWN TEAM**

Lani

meet at conference. Both primary schools participate in community drive. Do we want to do it and if so we need to discuss volunteers if we want to do it.

#### **Conference Debrief**

Leesa

amazing feedback. Really busy and full on. Minister of education spoke. A lot of information to take in. Grant writing workshop completed. Difficult to do but an option. Requires a long term plan. Food suppliers were good. New options for payments ideas for all our pc business stuff. school 24. arrange meeting for asap to roll out if approved. volunteers are all schools issue. Food handling certificates required for canteen volunteers.

#### **Money Train**

Kate

postponed until next meeting.

#### **Colour Run**

Ange

creating group for colour run. Looked at various platforms for user friendly and will decide which one to use. Dates planned for colour run. Local school community to assist with chalk order. \$200 per business. Foam cannon ordered. Change obstacle.

#### **Uniform Update**

Ange

Ange and Tegan met with outside uniform source. Positives is access and do deliveries direct to parent. Next few months looking at finding other solutions to keep uniform shop onsite but how we can improve the process for families. Keep community and build connection with new families. outside sources couldnt take old stock.

#### **AROUND THE ROOM**

Meet n mingle and silverfish for uniform shop - lani

James is good looking - James personal opinion

learning journey coffee van - school planned

paul pap - bike collection

Leesa - christmas raffle - start collecting raffles

Tegan - school leavers form, can draft up

Liquid consumption to be raised around next disco - Ange

#### **Meeting Closed**

Ange

Meeting declared closed at 7.53pm Thankyou for attending

***Next meeting to be held 15th October***

