

Minutes	Executive Meeting
Date:	Wednesday 21st February 2024
Time Open	7:30:00 PM
Time Close	9:10:00 PM
Venue:	ZOOM MEETING
Attendees	Angela Penberthy, Nora Akohas, Leesa Darby, Lani Turner, James McRae, Kate August, Alisha Joynes.
Apologies	NIL

Meeting Opened	Ange
<p>Open and welcome by chairperson. Acknowledgment of Country</p> <p>Comet Bay Agreements as follows</p> <p>Attentive Listening</p> <p>Appreciation/ no put downs</p> <p>Mutual Respect</p> <p>Right to Pass</p>	
Attending members noted	Ange
Business for Action	Ange
Energy Ahead	Nora
<p>Energy Ahead workshop, free coaching to help reduce energy bills. To be held after school drop</p> <p>No cost to us and no obligations. Build community spirit. Offer coffee and tea. Nora to liase with school and calendar. Suggestion for Camp Australia to assist with younger kids. Energy Ahead may also offer funding to replace items for low energy efficiency.</p> <p>Pencil in Week 7, 12th March after school drop off. Awesome suggestion Nora.</p>	
Social Media Policy	Ange
<p>Was required for events such as disco with photo booth in play. A simple code of conduct may meet a legal requirement rather than social media policy with a disclaimer on our posts. WACSSO has a social media policy with half page on code of conduct, would be suitable for all events. Noted no photo booth is planned for the Disco this year. Vote taken to remove Social Media Policy as a requirement and create a general policy in its place.</p> <p>YES VOTE: Ange, Lani, Leesa, Nora, James, Alisha. CHOSEN NOT TO VOTE: Kate.</p>	
Canteen Update	Leesa
<p>Allow Liz to make general operation decisions as she sees fit, with committee to oversee. *creative licence* Teachers special have decreased in sales. Check online ordering link. Create teacher special survey for Graeme to distribute to staff. Put teachers specials in staff newsletter.</p> <p>wishlist in place chopping boards, colour coded, leesa has completed research, recommended and all voted 2 sets to be purchased for canteen. \$10 door stoppers also purchased from bunnings due to snakes. Big ticket items needed for canteen. Dishwasher and airconditioner, school is onboard need to figure logistics to get water to space, will liase for more definitive answers but all go!</p> <p>Slushie machine, no hire cost, canteen to purchase the mixture. \$115.00 for approx 116 serves. Slushies can last 2 weeks in machine if necessary. Consider cut off selling point to avoid children returning to class with them. ALL VOTE YES, subject to only 2 days per week. not a full week due to health.</p>	
Uniform Shop	Ange
<p>John Gardiner to help with maintenance, confirm with school. Require a rack for second hand items to be sourced and purchased asap. Confirmed Tegan to post second hand items for \$5 a piece. Confirm hours with Tegan moving forward</p>	
Paint & Sip Update	Leesa
<p>paint and sip tickets slow selling. Nora to bring platter, lani is donating individual gifts. Wine to be sourced. Jaqui s on board. Donations to be sourced for raffle items. Canvas have not been sourced yet Leesa will donate if not donated by a business. TBC.</p>	
Sundowner	Ange
<p>Print paint and sip flyer for sundowner. Ask school for sprinklers to be on. Lani and Ange to collect items and set up earlier. Very casual, liase with families. Free icypoles and no donation request from icecream van. Not a fundraiser, purely community building event.</p>	

Photography	Leesa
Leesa unavailable to coordinate this event, seeking someone else to put hands up to run. Was kates idea initially. Would not like to do sole coordination and can do with assistance from someone else. No one at this stage can do it, has been tabled until further consideration given all time and personal constraints.	
Disco Update	Lani
Ideas have been floated, planning to begun in coming week. Whats app subcommittee has been created. Colourful theme. DJ Jimmy is available. No photo booth. Will update further at P&C meeting. Music recommendations box to be left outside canteen for kids until end of term to create playlist.	
Around the Room	Ange
Nothing to add from all	
Meeting Closed	Ange
Meeting declared closed at 09:10pm , Thankyou for attending	

