

# Business Plan 2019-2021

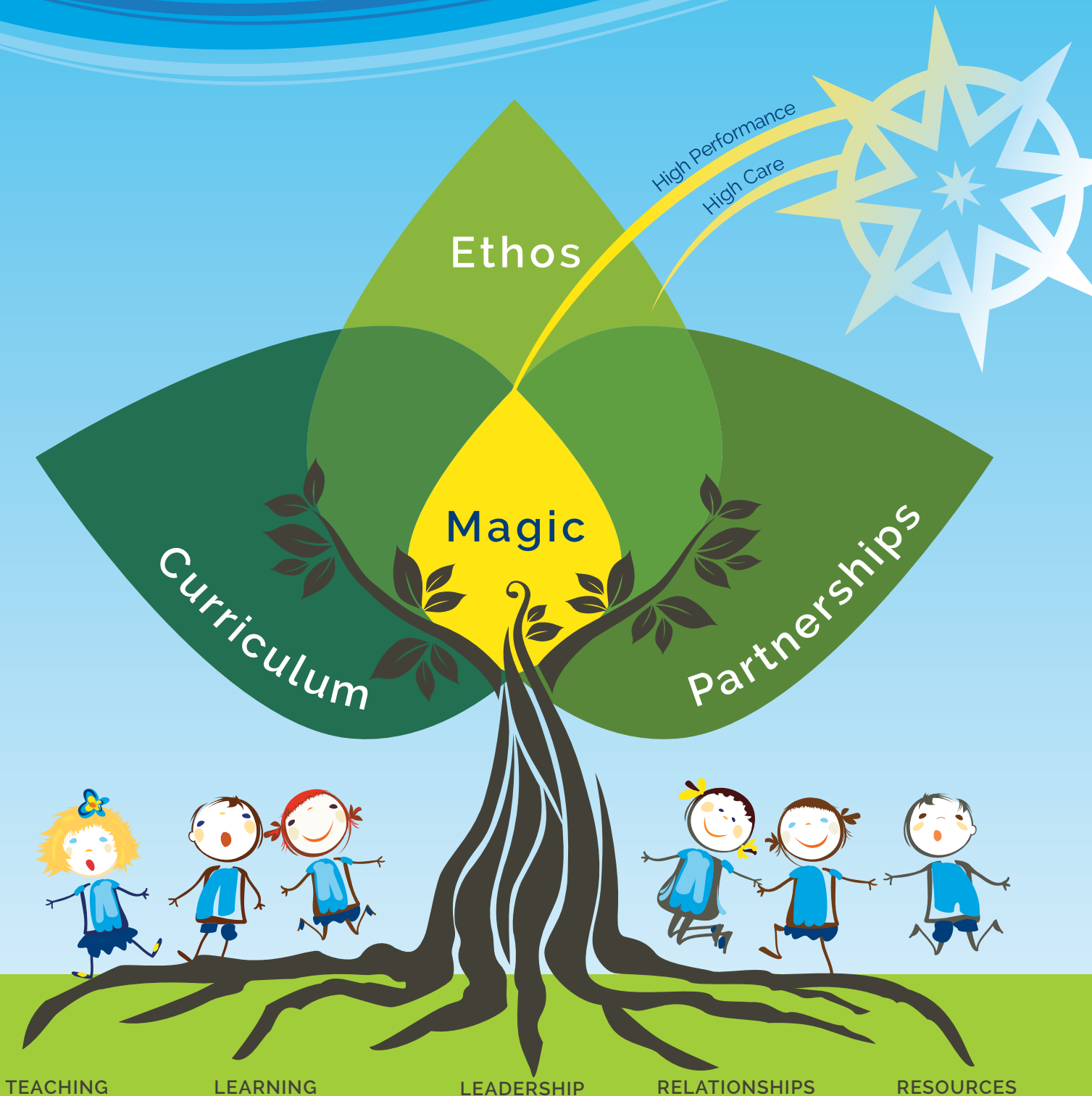


**Comet Bay**  
PRIMARY SCHOOL

Growing Together



**Comet Bay**  
PRIMARY SCHOOL



TEACHING

LEARNING

LEADERSHIP

RELATIONSHIPS

RESOURCES

## School Review Framework

KEY FOCUS AREAS



The 2019-2021 Business Plan was developed in collaboration with the Comet Bay Primary School staff and the School Board. The Business Plan is the guiding document that all decisions, structures, profiles and resources will align with over the next three years.

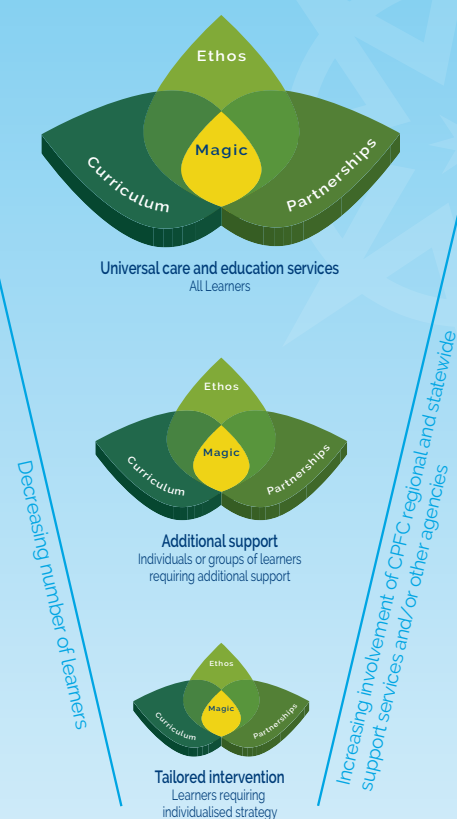
The Business Plan is supported by Priority Plans in the areas of English, Mathematics and Visible Learning, and Operational Plans for Student Services and all other curriculum areas. These plans provide fine detail planning that support the achievement of the Business Plan's targets and milestones and are the link between classroom planning and the overall strategic direction set out in the Business Plan.

## Moral Purpose

Staff at Comet Bay Primary School believes it is their moral purpose to provide a safe environment where students are given opportunities to develop the skills and knowledge they require to become resilient, well balanced, successful individuals who function positively in society throughout life.

## Health Promoting Schools Framework

A Health Promoting School is a school that is constantly strengthening its capacity as a healthy setting for living, learning and working. It implements policies and practices that respect an individual's wellbeing, provides multiple opportunities for success, and acknowledges good efforts and intentions as well as personal achievements. The Health Promoting Schools Framework is used within our school planning to describe the inter-connectedness of Curriculum, Ethos and Partnerships within our school. The following diagram is a model that features in many of our planning models.



Our  
Vision

To inspire  
life - long  
learning





# Who We Are



## Strategic Intent

Within the Health Promoting Schools Framework there are three key objectives.

### 1. Inclusive Curriculum and Pedagogy

All students achieving their potential through excellence in teaching and learning.

### 2. Ethos and Learning Environment

Ensure all students feel safe, cared for, valued, and develop into resilient young individuals.

### 3. Partnerships

Working collaboratively with all stakeholders in the school and wider community to improve student outcomes.

## Staff Shared Beliefs

The staff makes decisions and develop strategies within the school based on the following shared beliefs:

- A safe, supportive and inclusive environment enhances student and staff performance.
- The social, emotional & academic needs of the student are required to be nurtured and developed.
- Teaching and learning must be visible and enable quality feedback and reflection.
- Teachers and students enhance their progress through utilising a growth coaching approach where observation and feedback occur regularly.
- Students need to be adaptable learners who can critically & creatively apply their skills in a digital world.
- Parents / carers are a valued partner in their child's development and learning.



## School Context

Comet Bay Primary School is a Level 6 school serving families in Secret Harbour. The school is part of the South Metro Education Region, the South Peron Network and the Comet Bay Professional Learning Community (CBPLC) which includes Comet Bay College, Golden Bay and Secret Harbour Primary Schools.

The school is set across two sites, the main campus on Miltna Drive and the Early Childhood Annexe located just over 2 km from the main campus on Surf Drive. Comet Bay Primary School has embraced its motto of

'Growing Together,' ensuring parents and the school work together to improve student outcomes. Comet Bay was one of the first schools to gain Independent Public School status in 2010.

Comet Bay Primary School has an ICSEA (Index of Community Socio Economic Advantage) of 1021, with the average across Australia being 1000. When 'like school' comparisons are referred to in this document they are made against schools with a similar ICSEA.



## Key Focus Areas

	Milestones
Reading	• Revisit quality professional learning in Guided Reading.
	• Formal and informal running records are consistently used to identify future learning.
	• Ready to Read is occurring in all P-3 rooms.
	• Students are accessing appropriate online reading content at home.
	• Reading has a higher profile within the school and the community.
	• Business Plan targets in reading are achieved.
	• Comet Bay Way reading targets are achieved.
Visible Learning	• Visible Learning is clearly embedded in 100% of classrooms.
	• All classes are actively engaged in using Learning Intentions and Success Criteria across all areas of the curriculum.
	• Students are involved in the development of Success Criteria.
	• The Comet Bay Learning Dispositions are common language across the school and community.
	• Teachers are seeking and responding to feedback from students.
	• Teachers are giving task, process and self-regulation feedback.
Coaching, Observation and Feedback	• Students are able to articulate their progress and achievement using Visible Learning displays.
	• Coaching partners are regularly meeting, with a strong focus on instructional quality.
	• Staff are seeking and engaging in peer and classroom observations.
	• Staff are regularly engaging with and self-reflecting on the AITSL standards.
	• Staff are displaying a growth mindset in their professional development and practice.
	• Staff regularly set and review their performance and development goals.
	• Classroom Walkthroughs are providing staff with feedback through the eyes of the learner.



# 1 Ethos and Learning Environment

Ensure all students feel safe, cared for, valued, and promote resilient young individuals.

## Targets

- 1.1 Increase the percentage of students in the Pre Primary – Year 2 cohort achieving 'consistently' on the descriptors; 'set goals and works towards them' and 'displays perseverance'.
- 1.2 Increase the percentage of students in the Year 3 - Year 6 cohort achieving 'consistently' on the descriptor; 'set goals and works towards them with perseverance'.
- 1.3 The percentage of students with regular attendance (90% or greater) to exceed 82%.



The following strategies will be implemented in order to achieve our targets;

## Teaching

- Continue to build high quality teaching practice amongst all staff.
- Staff set high expectations and standards.
- Continue to deliver the School Drug Education and Road Aware (SDERA) program across the school.
- Staff will be trained in Tribes and Classroom Management Strategies.
- Engage with the CBPLC Attitude, Behaviour and Effort matrix.

## Learning Environment

- A whole school approach to Classroom Management Strategies (CMS) and the Tribes social model.
- Embed the Comet Bay Learning Dispositions into our school culture.
- Acknowledge and celebrate student success.

## Relationships

- Maintain positive relationships with parents and care givers.
- Provide support and tailored intervention for at risk students.

## Leadership

- Maintain the focus on a positive and inclusive learning environment.
- Maintain a comprehensive induction process for new staff.
- Support the proactive approach to attendance and engagement





## 2 Inclusive Curriculum and Pedagogy

All students achieving their potential through excellence in teaching and learning.

### Targets

- 2.1 Increase the percentage of Year 3 students who achieve in the top bands against 'like schools' in Reading and Spelling.
- 2.2 Increase the percentage of Year 5 students who achieve in the top bands against 'like schools' in all areas of NAPLAN.
- 2.3 The percentage of Year 3 and Year 5 students with moderate to very high progress in NAPLAN Reading and Numeracy, to exceed that of 'like schools'.
- 2.4 Improve the school's performance against that of 'like schools' in English and Numeracy.
- 2.5 The percentage of Pre Primary students, who scored below 0.5 on the On Entry reading assessment, progressing to the expected standard (C grade) by the end of Year One to exceed 50%.





The following strategies will be implemented in order to achieve our targets;

### Teaching

- Provide a high level of instructional quality and differentiation.
- Utilise whole school structures as outlined in the Comet Bay Way.
- Investigate, implement and monitor a new whole school spelling intervention.
- A focus on using 'assessment for learning' to direct future learning.
- Key visible learning features are used across the school.
- Utilise a case management approach to meet individual needs.
- Strengthen digital fluency across all year levels.

### Learning Environment

- Maintain the structure and consistency of English and Mathematics blocks.
- Digital technologies to be fully integrated into the learning environment.

### Relationships

- Provide extension opportunities through the Comet Bay Professional Learning Community and outside agencies.

### Leadership

- Provide appropriate support and professional learning for staff to enhance our culture of self-reflection and continuous improvement.
- Ensure access to growth coaching opportunities for all staff.
- Embed processes for regular disciplined dialogue on assessment data.
- Utilise curriculum leaders to enhance teaching and learning.



# 3 Partnerships

Working collaboratively with all stakeholders in the school and wider community.

## Partnership Objectives

- 3.1 Maintain and develop opportunities for parents within the school and classrooms.
- 3.2 Grow and celebrate partnerships within the community.
- 3.3 Maintain a leadership role in the Comet Bay Professional Learning Community (CBPLC).





The following strategies will be implemented in order to achieve our objectives;

### Teaching

- Staff use current programs to engage parents in the classroom.
- Utilising the knowledge and skills of our families and community members to enhance student learning.

### Learning Environment

- Provide an open and welcoming environment for the school community.

### Relationships

- Investigating opportunities for new partnerships within the community.
- Acknowledge ongoing contributions by parents and community partners.
- Maintain the high profile of school / community events and celebrations.

### Leadership

- Provide leadership within the Comet Bay Professional Learning Community.
- Modelling a collaborative approach to working with parents and the wider community.





# Comet Bay

PRIMARY SCHOOL

85 Miltna Drive,  
Secret Harbour WA 6173

Tel: 08 9524 9033  
cometbay.ps@education.wa.edu.au

[www.cometbayps.wa.edu.au](http://www.cometbayps.wa.edu.au)

