# MINUTES

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| Meeting | P&C Open General Meeting |
| Date/Time | Tuesday 10th October 2017 |
| Venue | Comet Bay Primary School Staff Room |
| Attendees | Cassie Levitzke (President), Brooke Benbow (Vice President) Graeme Watson (Principal), Amanda Bradford, Emily Teague, Rachel Fiorini, Stacey Hansord, Amanda Ball, |
| Apologies | Juliet Davis, Hayley Taylor, Sarah Groves, Alisa Merriman, Deborah Meerton, Rach Case, Jo Maclean |

* Meeting Opening – 7:10pm

Official open and welcome to all new and current members by P & C President – Cass Levitzke

All attendees were reminded of that the meeting would be conducted in conjunction with the schools Tribal Agreement;

* Attentive Listening
* Appreciation/no put-downs
* Mutual respect
* The right to pass
* **Attending members –** noted above
* Apologies – noted above
* **Confirmation of Minutes of Previous Meeting**

1. The minutes of the P&C General Meeting of Comet Bay Primary School held on 11th September 2017 have been made available for public perusal, have been read and it is now confirmed as an accurate and true record, and a copy has been put in the school file.

**Confirmed – Stacey Hansord Seconded – Brooke Benbow**

* **Business Arising from Previous Meeting**

1. NIL

* **Correspondence (presented by Brooke Benbow)**

**Incoming:**

1. WACSSO newletter
2. Sdera
3. Paul Papalia – Re morning tea
4. Various fund raising flyers
5. Gift vouchers for Bogan Bingo

**Outgoing**

1. NIL

* **Updates**

**a) Canteen and Online Canteen - (presented by Amanda Ball)**

* Good start
* CBPS to remove bag fee to lessen the impact of the new fees for online canteen
* Sausage sizzle – 8th December
* Cass to email Brooke spreadsheet templates to setup for stats
* Amanda setup new Gmail account for easier/quicker use rather than Education department one
* Cancel PEEL volunteer advert
* Yummy drummy price has gone up, change
* Brownes sent new samples of flavor for testing

**b) Uniform Shop - (Presented by Cass on behalf of Sarah Groves)**

* + See attached report

**c) Principal – (presented by Graeme Watson)**

* + See attached report

**d) School Board – (presented by Cass Levitzke)**

* + Out of school care has now been awarded to Funarama
  + Overseeing the NAPLAN process
  + Election for new board members is underway
  + Booklists were reviewed
  + Business plan analysed
  + Community agreements

**e) Treasurer Report – (presented by Cass)**

* + See attached report
  + Cass to check with office re key for safe

**f)** **Donations/Recruitment – (presented by Brooke Benbow)**

* Looking good for Bogan Bingo
* New – Motorplex passes, IPL renew, Xscape Cape & Yallingup maze vouchers, Perth Scorchers

**g)** **Bookfair/Book Club – (presented by Rachel Fiorini)**

* Catalogues are in
* Teachers display flyer done
* Last order a lot smaller
* Bookfair under control, will be at Kindy Happy Walk as well as some uniform shop items
* RAC – 27th October the winner will be announced
* CBPS one of the highest schools so Scholastic coming to visit

**h)** **Safety House – ()**

* NIL to report

**i) SAKG – ()**

* NIL to report

f) **Fuel our School – (presented by Cass on behalf of Keira Stevenson)**

* Two counts last term
* Great turnout and all now counted. Thanks for every ones help!

* **General Business**

**Bogan Bingo** – Got RSA all sorted, one more RSA required if anyone knows of someone that cane help

**Candle Fundraiser** – wont work using the online canteen so will send a flyer home. Juliet to sort out the form/flyer. Starting next week, close start of November

**Sport Carnival** – heaps of great volunteers, funarama also offered assistance

**Disco** – DJ Steve Branson, $300 quote. 10th of November. Lots of volunteers required. Glow sticks to be ordered. Spot lights available at school. Amanda suggested flyer to have map of in/out on the back.

**Teacher market** – Stacey has been inundated with people that are keen to come along. Sunday 14th of January looks like the best date, Option 10am to 1pm. Check on WACSSO insurance cover for this event. $20 second hand, $40 business, unless insurance is required. Package paperwork to sign. 2mx2m, power? Undercover? Own equipment? Gold coin donation for entry.

* **Next meeting Tuesday 14th November 2017 – Staff room**
* **Meeting closed at 8:10pm**