



Comet Bay Primary School P&C Association

c/-85 Miltona Drive, Secret Harbour Western Australia 6173

Comet Bay Primary School
Parents And Citizens' Association Inc.
Open General Meeting - 7 pm – 13th November 2018
Agenda

7.00pm

1.) Open and Welcome by Chairperson (Cassie Levitzke, P&C President):

- a) Overview of meeting Structure
- b) Reminder of 'Tribes' Agreement as basis of Comet Bay Primary School:
 - Attentive Listening
 - Appreciation/No put-downs
 - Mutual Respect
 - The Right to Pass

2.) Attending members - noted

3.) Apologies for Absence - noted

4.) Confirmation of Minutes of Previous Meeting:

- a) The minutes of the P&C General Meeting of Comet Bay Primary School held on the 16th October 2018 have been made available for public perusal. They have been read and confirmed as an accurate and true record, and a copy has been put in the school file.

- b) Business Arising from previous meeting/minutes
NIL

5.) Correspondence In/Out :

- a) Business arising from correspondence:
- b) Outgoing Correspondence

7.15pm

6.) Updates:

- Canteen and online canteen – Amanda Ball
- Uniform shop – Sarah Groves
- Principal – Graeme Watson

- School Board – Cass Levitzke / Graeme Watson
- Treasurer Report – Lesley Burgess
- Donations/Recruitment – Deborah Meerton
- Book club - Rachel Fiorini
- Book fair –Jo Maclean
- Disco Coordinator – Deborah Meerton
- Safety House – Rachel Lovelady
- Fuel Our School – Hayley Taylor

8.00pm

7.) General Business

- School calendar
- Golf day
- Book fair volunteers