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| **Comet Bay Primary School P&C Association**  c/-85 Miltona Drive, Secret Harbour Western Australia 6173  **AGENDA - Open General Meeting – 9th April 2019** |

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| **Time** | **Item** | **Owner** |
| 7:05pm | Open and welcome by chairperson  Reminder of tribes agreements   * Attentive Listening * Appreciation/No put-downs * Mutual Respect * The Right to Pass | Brooke Benbow |
| 7:10pm | Attending members | Noted |
| 7:12pm | Apologies for absence | Noted |
| 7:15pm | Confirm of minutes from previous meeting   * The minutes of the P&C AGM & General Meeting of Comet Bay Primary School held on the **12th March 2019** have been made available for public perusal. They have been read and confirmed as an accurate and true record, and a copy has been put in the school file. | Brooke Benbow |
| 7:20pm | Business arising from previous meeting/minutes |  |
| 7:25pm | Correspondence   * Incoming * Outgoing | Juliet Davis |
| 7:30pm | Reports and Updates   * Canteen and online canteen * Uniform shop * Principals report * School board report * Treasurers report * Donations * Book club * Book fair * Disco coordination * Fuel our school * Safety house | Amanda Ball  Sarah Groves  Graeme Watson Graeme Watson  Alisa Merriman Jo Maclean Rachel Fiorini Jo Maclean  Deborah Meerton  Hayley Taylor & Emily Teague Ben Priest |
| 8:00pm | General Business   * Happy walk wrap up * VIP carpark raffle * Hot cross buns & Easter Bunny fund raiser * Calendar of 2019 P&C fundraisers * Grants workshop * P&C Facebook promotion / Meet & Greet * Next meeting – 14th May 2019 |  |
| 8:30pm | Meeting closed | Brooke Benbow |