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| **Comet Bay Primary School P&C Association**c/-85 Miltona Drive, Secret Harbour Western Australia 6173**AGENDA - Open General Meeting – 9th April 2019** |

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| **Time** | **Item** | **Owner** |
| 7:05pm | Open and welcome by chairpersonReminder of tribes agreements* Attentive Listening
* Appreciation/No put-downs
* Mutual Respect
* The Right to Pass
 | Brooke Benbow |
| 7:10pm | Attending members | Noted |
| 7:12pm | Apologies for absence | Noted |
| 7:15pm | Confirm of minutes from previous meeting* The minutes of the P&C AGM & General Meeting of Comet Bay Primary School held on the **12th March 2019** have been made available for public perusal. They have been read and confirmed as an accurate and true record, and a copy has been put in the school file.
 | Brooke Benbow |
| 7:20pm | Business arising from previous meeting/minutes |  |
| 7:25pm | Correspondence* Incoming
* Outgoing
 | Juliet Davis |
| 7:30pm | Reports and Updates* Canteen and online canteen
* Uniform shop
* Principals report
* School board report
* Treasurers report
* Donations
* Book club
* Book fair
* Disco coordination
* Fuel our school
* Safety house
 | Amanda BallSarah GrovesGraeme WatsonGraeme WatsonAlisa MerrimanJo MacleanRachel FioriniJo MacleanDeborah MeertonHayley Taylor & Emily TeagueBen Priest |
| 8:00pm | General Business* Happy walk wrap up
* VIP carpark raffle
* Hot cross buns & Easter Bunny fund raiser
* Calendar of 2019 P&C fundraisers
* Grants workshop
* P&C Facebook promotion / Meet & Greet
* Next meeting – 14th May 2019
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| 8:30pm | Meeting closed | Brooke Benbow |