



Comet Bay Primary Student Contact and Mobile Phone Policy

Contacting a Student

The protocol for parents/carers needing to urgently contact a student is:

- The parent/carer contacts administration. Phone: 9524 9033
- The parent/carer's telephone number will be recorded.
- Office staff will contact the teacher who will send the student to administration or pass on the message (if appropriate).
- If staff is not able to contact the student, the parent/carer will be contacted.
- Please refrain from contacting students during class time as this may cause disruption to learning.

Mobile Phones

We reluctantly acknowledge that some parents allow students to bring mobile phones to school.

- Mobile phones must be turned off during the day, including recess and lunch breaks.
- If mobile phones are on or used during the school day they will be confiscated from the student for the remainder of the day.
- The school will not accept responsibility for any damage or loss to a student's mobile phone or SIM card. Any loss or damage is the responsibility of the parent/carer.
- Students who bring mobile phones to school at their own risk.

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