PRE-ORDERED SCHOOL SHOP PICK-UP:
- Return your list to school by 4th of December 2015.
- Please **rule through the items you do not wish to purchase.** If you wish to pre pay, complete the payment information (if paying by card) or return the list with a cheque made out to Ziggies Educational Supplies.
- You can also order online up to 6th of December 2015 and choose pick-up. Please visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au). Your school code is COM. Select Pre-Primary & Year 1. Your password is ZZY023.
- You can also choose to pay on collection of your pre-packed bag – using credit card, EFTPOS or cash – no cheques will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. Please check with Ziggies, after your shop date as to where your uncollected bag will be held.
- Collect your pre-packed bag from the Undercover Area on Thursday 28th January 2016 from 8:00am to 9:30am.

HOME OR BUSINESS DELIVERY:
- Order online by 6th of December 2015 for HOME OR BUSINESS DELIVERY. Postage is $5.00 per list.
- Parcels will be delivered during mid to late January 2016 (or earlier). You will receive an email from Australia Post on the day of delivery with a tracking number, which can be used to track your parcel on [www.auspost.com.au](http://www.auspost.com.au). As year levels are dispatched on different days, you may receive your parcels a few days apart.
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **If using a business address, please ensure that you enter the name of the business.**
- If you are going to be away on holidays to receive your parcel, please enter an address of a friend or relative to receive it on your behalf.
- To order online, please visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au). Your school code is COM. Select Pre-Primary & Year 1. Your password is ZZY023.

LATE ORDERS:
Orders received after the 6th of December 2015 will be processed for home delivery. These orders will incur a **late postage and handling fee of $10.00 per list,** and delivery before the start of school CANNOT be guaranteed, so please place your order BEFORE the cut-off date.

**WIN YOUR BOOKLIST FOR FREE**
Simply tick the box to pay your voluntary contributions for 2016, order before 4th December 2015 and you will be automatically entered into the draw. (A free booklist will be awarded to one student per year group and winners will be notified before the end of Term 4 2015).

**WIN $50 CREDIT ON YOUR CHILD’S BILLING ACCOUNT FOR 2016**
Simply tick the box to pay your voluntary contributions for 2016, order before 15th January 2016 and you will be automatically entered into the draw. (A credit of $50 will be awarded to three students per year group and winners will be notified in Term 1 2016).

**PLEASE NOTE THAT THESE PRICES ARE ONLY VALID THROUGH THE PRE-PACKED PROGRAM**
SELF SERVICE: (PLEASE NOTE NEW SHOP ADDRESS)
Visit us at: ZIGGIES EDUCATIONAL SUPPLIES
1/180 Bannister Rd
Canning Vale WA 6155
Trading hours:
Mon – Fri 9:00am – 5:00pm
Sat 9:00am – 1:00pm
Thurs 24th Dec 9:00am – 1:00pm
Thurs 31st Dec 9:00am – 2:00pm
Sat 30th Jan 9:00am – 3:00pm
Sun 31st Jan 11:00am – 4:00pm
Closed all public holidays
How to shop: The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

We are located here opposite Trevors Carpets
(Extra parking is available at the rear of the store)

MISSING ITEMS:
If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing admin@ziggies.net.au. Any claims made after this date will not be accepted.

REFUNDS:
Refunds will be granted for items on your Requirements List that are in perfect condition up to the 28th of February 2016 or 14 days from date of purchase (whichever is the latter). Perfect condition = still wrapped in packaging, no name written on, no bent corners, no book covering, no codes scratched off etc.
YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED!

Please cut along this line and retain this slip as a reminder

PARENTS TO SUPPLY:
1x Library Bag

Your parcel will be available from the Undercover Area on:
Thursday 28th of January 2016 from 8:00am to 9:30am.
You may pay via cash, credit card or EFTPOS on the day.
No cheques will be accepted on collection day.

Surname:

First Name:

Total: $
Please rule through any items that you DO NOT wish to purchase

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<thead>
<tr>
<th>BIN LOC</th>
<th>ITEM</th>
<th>NOTES</th>
<th>QTY</th>
<th>PRICE EA</th>
<th>TOTAL</th>
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<tbody>
<tr>
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<tr>
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**SCHOOL CONTRIBUTIONS**

- Comet Bay Primary Building Fund: 1 x $15.00 = $15.00
- Comet Bay Primary Library Fund: 1 x $15.00 = $15.00
- Comet Bay Primary Voluntary Contribution Per Child: 1 x $45.00 = $45.00
- Comet Bay Primary Advance Payment Incursions/Excursions: 1 x $100.00 = $100.00

**GRAND TOTAL:** $69.40

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**PLEASE SEE PREVIOUS PAGE FOR PARENTS TO SUPPLY**

**WIN YOUR BOOKLIST FOR FREE:**
Simply tick the box to pay your voluntary contributions for 2016, order before 4th December 2015 and you will be automatically entered into the draw. (A free booklist will be awarded to one student per year group and parents will be notified before the end of Term 4 2015.

**WIN $50 CREDIT ON YOUR CHILD’S BILLING ACCOUNT TOWARDS NEXT YEAR’S CHARGES:**
Simply tick the box to pay your voluntary contributions for 2016, order before 15th January 2016 and you will be automatically entered into the draw. (A credit of $50 will be awarded to three students per year group and parents will be notified in Term 1 2016.

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**PLEASE NOTE: THESE PRICES ARE ONLY VALID THROUGH THE PRE-PACKED PROGRAM**

**2016 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES**

If pre-paying by credit card, please fill out the information below:

- **Card Type:** 
  - [ ] Mastercard  
  - [ ] Visa  
  (American Express is not accepted)

- **Card Number:** _________/_________/_________/_________  
  **Expiry:** /____

- **Cardholder’s Name:** ___________________________  
  **Signature:** ___________________________

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Prices are subject to change without notice  
All prices include GST  
You must pre-order to guarantee supply of ## items

**PLEASE NOTE OUR NEW ADDRESS:** 1/180 Bannister Rd, Canning Vale WA 6155