MINUTES

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<th>Meeting</th>
<th>P&amp;C Open General Meeting</th>
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<tr>
<td>Date/Time</td>
<td>Tuesday 19th June 2012</td>
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<tr>
<td>Venue</td>
<td>Comet Bay Primary School Staff Room</td>
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<tr>
<td>Attendees</td>
<td>Rachel Lovelady, Alison Walker, Leanne McCutcheon, Sue Yuill, Michelle Chambers, Emma Anderson, Sharni Jagger, Belinda Trowbridge, Jen Hannan, Robyn Hart, Liz Kent, Tanya Goncalves, Kat Lothian, Deborah Meerton, Matt Osborne</td>
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<tr>
<td>Apologies</td>
<td>Martin Turner, Robyn Allomes, Graeme Watson</td>
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1. Meeting Opening
Official open and welcome to all new and current members by P & C President – Leanne McCutcheon.

All attendees were reminded of that the meeting would be conducted in conjunction with the schools Tribal Agreement;

- Attentive Listening
- Appreciation/no put-downs
- Mutual respect
- The right to pass

2. Attending members noted

3. Apologies noted

4. Confirmation of Minutes of Previous Meeting

   a) The minutes of the P&C Open General Meeting of Comet Bay Primary School held on 8th May 2012 have been made available for public perusal, have been read and confirmed as an accurate and true record, and a copy has been put in the school file.

5. Correspondence – Sue Yuill

   Thank you card received from the School Councillors.

6. Reports

   a) President – Leanne McCutcheon

   No report from Leane.
b) **Treasurer – Rachel Lovelady**

Approval required for Dixon Road Accountants to carry out the P+C Audit Reports at a cost of $610.

- Motion for use of Dixon Road Accounts for the P+C Audit Reports.  Motion Agreed

See report for further details.

The School is to pay the Insurance income to the P+C.

c) **Principal – Matt Osborne**

Please see attached report

d) **School Board – Martin Turner**

Martin sends his apologies.

See report, which Matt when through.

e) **Committee Reports**

i) **Uniform Shop – Sue Yuill**

Sue advised sales are going well within the uniform shop.

Sue has looked into some options for new uniforms to try and make the options more favourable for parents as costs are an issue.

A sample jacket (microfiber) and track pants (microfiber) was shown and the majority present were in favour.

Sue will look into minimum quantities and delivery options for the next meeting before the ideas are taken to the School Board.

Please see the attached sheet which gives the current buying and selling costs. It was agreed that the Microfibre pants will be increased to $30 to cover the buying costs.

ii) **Canteen – Rachel Lovelady**

Rachel has passed on Amanda’s new Term 3 menu and this was approved.

iii) **Kiss & Drive – Liz Kent**

Volunteers are still needed for Kiss and Drive
iv) **Donations – Sharni Jagger**  
Sharni has advised that the Community Spirit raffles required you to have a minimum of 50 books.

More information will be presented at a later date.

v) **Class Reps – Sue Yuill**  
Nothing to report.

vi) **Safety House – Sharni Jagger**  
Sharni reported she is getting ready for Yellow day.

vii) **3 For Me – Robyn Hart**  
Nothing to report.  
Launch for the Passport system had not gone ahead for June and will be discussed at a later date.

viii) **SAKG – Jen Hannan**  
Jen has advised that all is going fairly smoothly at present. She is asking for gardening items to be donated.  
SAKG are trying to encourage parents to get into the school garden and help with getting kids in there as well.  
Leanne is to get a number for Harmony Concepts to Matt regarding landscaping.  
Jen was thanked for her efforts.

7. **General Business**

- **Tea Towel Fundraiser** – It was agreed to make these $12 or $10 each if buying 3 or more.

8. **Date of Next Meeting:**

Next meeting to be held on 14th August 2012 at 7pm in the Staff Room.

Meeting closed